



The  
**Durfee**  
Stanton  
Fellowship

2010-2011

# Application Form **Postmark deadline: October 8, 2009**

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Work address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Organization's Annual Operating Budget \_\_\_\_\_ No. of Staff: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Annual Salary \_\_\_\_\_

Please attach a letter of no more than five pages that addresses the following questions:

1. Why are you engaged in your current field of work?
2. Please describe the issue(s) and the project on which you would like to work as a Stanton Fellow.  
What question(s) are you seeking to answer? What special skills or perspective do you bring to the investigation? What knowledge or skills do you lack?
3. How do you propose to find a solution? How will you integrate your findings into the work of your organization? Describe your proposed work plan in detail.
4. What is the project timeline? Please be specific about the calendaring of your time. When and for how long will you be away from your regular work?
5. What are the goals of your project? How and when might you know if you have achieved them?
6. Why is this a good time for you to be a Stanton Fellow?
7. Please describe your learning style. Do you learn best by doing? By taking classes? Be engaging with others? By separating yourself from the day to day in order to achieve focus? There is no right answer to this question. Your reflections will help us understand how your Fellowship might best be shaped.

(OVER)

# Application Form *(CONTINUED)*

## FELLOWSHIP BUDGET:

(The Fellowship pays expenses such as travel, tuition or research materials, consultants or staff time, and also replaces salary and benefits during time devoted to the Fellowship project)

### *Salary and Benefits*

Monthly Salary \$ \_\_\_\_\_

Monthly Benefits \$ \_\_\_\_\_

Number of Months \_\_\_\_\_

(over the course of the Fellowship, how much time will be devoted to the project? Minimum of three months, in increments of no less than two weeks)

**Subtotal Salary and Benefits** \$ \_\_\_\_\_

(Salary + Benefits) x (Months)

### *Approximate Expenses*

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Subtotal Expenses** \$ \_\_\_\_\_

**TOTAL PRELIMINARY BUDGET\*** \$ \_\_\_\_\_

(not to exceed \$75,000)

\*Finalists will be asked to prepare a more detailed budget. See [www.durfee.org](http://www.durfee.org) for a sample Fellowship budget

In addition to the letter and application form, please attach:

- ◆ a one-page description of your organization and its services
- ◆ a resumé that covers, at minimum, the past ten years
- ◆ a list of three Los Angeles-area references with contact information
- ◆ a brief letter of endorsement, signed by the organization's board chair, that includes a plan for organizational management during the candidate's absence

Application materials should be sent to: Stanton Fellowship Program, The Durfee Foundation, 1453 3rd St., Suite 312, Santa Monica, CA 90401. For additional information and answers to Frequently Asked Questions, please call (310) 899.5120 or visit the Foundation's web site at [www.durfee.org](http://www.durfee.org)